
Position/ Board or Commission

Name



Financial Disclosure and Affiliation Statement

The City of Evanston recognizes that government functions best when there is public trust. As one means of ensuring this essential public trust, the Council has adopted a Code of Ethics which requires all Officers and Employees to file this Financial Disclosure and Affiliation Statement.

The completed statement shall be presented to the City Clerk for transmittal. Statements shall be destroyed annually upon receipt of a newly filed statement or no later than July 31st following the completion of a term of service.

This information is required from all elected Officials, City Manager, Assistant City Manager, Department Heads, and members and executive staff of all Boards, Commissions, Special Committees, and other positions as specifically designated by the City Council or City Manager. [1-10-3](#)

The Disclosure Statements of elected officials and the City Manager will be maintained on file with the City Clerk and Board of Ethics. These statements are available for review by the general public upon specific request to the City Clerk during regular business hours. When a request for viewing of an Ethics Statement is made, the person whose Ethic Statement is requested shall be notified and the person viewing the statement named.

The Disclosure Statement of members of Boards, Commissions, and Committees shall be filed with the City Clerk and reviewed and maintained in confidence by the Board of Ethics.

The Disclosure Statement of the Assistant City Manager, Department Heads, and Executive Staff of Boards, Commissions, and Committees shall be filed with and reviewed and maintained in confidence by the City Manager. Upon request, the Board of Ethics may review in confidence these statements.

All Officers and Employees of the City are expected to read the Code of Ethics. Copies may be obtained from the City Clerk. [1-10-4](#).

Please answer every question. If no answer is available, please write "none" or "n/a."

Section 1-10-4.(D) Prohibition Against Interests Which Are in Conflict With or Appear To Be in Conflict with the Performance of Official Duties. "No covered person shall directly or indirectly engage in any business or transaction or shall directly or indirectly have a financial or other personal interest in a business or transaction that is in conflict with or gives the appearance of being in conflict with the proper discharge of their official duties or that impairs or may give the appearance of impairing their independent judgment and/or independent action in the performance of their official duties. For purposes of this Section, "personal interest" shall include the financial interest of a spouse, minor child or other household member of the covered person."

1. Please list the addresses of all Evanston real estate, or the titles of Evanston land trusts, of which you and/or spouse or cohabitating partner and/or any relative living with you have financial ownership or interest.

If none, please state "None" or "n/a."

Is any application pending for zoning or rezoning of any of the above real estate? If so, indicate the address of this real estate.

If none, please state "none" or "n/a."

2. Please list the name(s) of any entity(ies) doing business with the City of Evanston or the Evanston Township.

(A) In which you and/or spouse or cohabitating partner and/or any relative living with you are employed or from which you receive income, including pension or retirement income, except for Social Security Payments.

(B) In which you and/or spouse or cohabitating partner and/or any relative living with you have an element of ownership, or have an investment having a fair market value in excess of \$5,000, excepting, however, investment in securities traded on a recognized exchange need not be disclosed unless it fair market value on the date of filing exceeds \$20,000.

If none, please state "none" or "n/a."

Business	Relationship (employee, owner, Lender, stockholder, consultant, pensioner, etc.)
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3. Please list the name(s) of those organizations, and/or institutions that receive funds or direct services from the City in which you and/or spouse or cohabitating partner and/or any relative living with you, in which you are an employee, officer, board member, or trustee.
If none, please state "none" or "n/a."

4. Please indicate the nature of any professional or occupational licenses or franchises issued by the City of Evanston to you and/or spouse or cohabitating partner and/or any relative living with you, in which you are an employee, officer, board member, or trustee.
If none, please state "none" or "n/a."

(Activity licensed or franchised)

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5. Please state whether you and/or spouse or cohabitating partner and/or any relative living with you owns any property, receives any gifts or income, or has any economic interest or association which creates or could give rise to a conflict of interest with the City. Describe briefly the nature of the potential conflict.
If none, please state "none" or "n/a."

6. Please list the following information for you and/or spouse or cohabitating partner and/or any relative living with you.
If none, please state, "none" or "n/a."

A. Your place of employment:

<hr/>	<hr/>
Name of employer	Nature of business of the employer
<hr/>	
Street address	
<hr/>	
City or town, state, and zip	Your job title

B. Spouse or significant other's place of employment

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Name of employer	Nature of business of the employer
<hr/>	
Street address	
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City or town, state, and zip	Spouse's job title

C. Relative's place of employment

Name of relative	Relationship
Name of employer	Nature of employment
Street address	
City or town, state, and zip	Relative's job title

7. Please indicate additional information relevant to the Disclosure regarding the Code of Ethics. Attach additional pages if necessary.
If none, please state, "none" or "n/a"

Verification

I swear (or affirm) that I have read the Code of Ethics.

I further swear (or affirm) that the information listed above (including information attached) has been examined by me and is true, correct, and complete to the best of my knowledge.

Signature

Date

This Financial Disclosure and Affiliation Statement shall be filled prior to the person being seated as a member of a Board, Committee, or Commission, and shall be filed annually thereafter on July 1st of each year.

Rev. 7/2022